## **Purchasing Department**

## Madison County Board of Supervisors 146 West Center Street Canton, Mississippi 39046

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## 13 December 2018

District 1 Supervisor Sheila Jones

District 2 Supervisor Trey Baxter

District 3 Supervisor Gerald Steen

District 4 Supervisor David Bishop

District 5 Supervisor Paul Griffin

Subject: Authority to re-advertise for Oaks Road Bridge project LSBP-45(20)

## Dear Board Members:

Madison County was scheduled to open bids for the Oaks Road Bridge LSBP-45(20) project on December 12. Three vendors submitted sealed bids in the traditional paper format. A fourth vendor submitted its bid electronically via the county's website. When I clicked on the website's "View Bids" link to open that company's electronic bid, a message stating "The image you requested cannot be found" appeared on the computer screen.

After consulting with district state aid engineer Ed Holland, I called the vendor. He forwarded me the bid-submission email confirmation he had received from the county's website. I then notified IT Director Duane Thompson of the problem. He called the county's website provider, who unsuccessfully attempted to recover the bid. According to Duane, the website provider's log records show that the bid (or a portion of it) was received into a temporary website folder but disappeared before being moved to a different folder for permanent storage and viewing.

Once the website provider determined it could not recover the lost electronic bid, Mr. Holland said the county would have to re-bid the project. Mr. Holland then returned the three unopened paper bids to their submitters, who were all present for the scheduled bid opening. Also present were Jim Hust, Brad Engels, Dan Gailett, Amber Pope, and Gregg Higinbotham.

I therefore request board authority to re-advertise for the Oaks Road Bridge LSBP-45(20) project. The tentative new bid opening date would be January 23 or 30.

Sincerely

Purchase Clerk